

# Merkur annual general meeting 2023

## Instructions on voting and proxies

At Merkur's general meeting 2023, you can exercise your voting right in three different ways:

- Register for the general meeting, attend and vote via the distributed ballot papers
- Appoint the Board of Directors as your proxy to vote on your behalf
- Appoint someone else as your proxy to vote on your behalf

### Proxy for the Board of Directors

If you wish to appoint the Board of Directors as your proxy, you can use the link on our website – [www.merkur.dk/fuldmagt](http://www.merkur.dk/fuldmagt), where you can securely issue a proxy using MitID. The link will remain active until Thursday 23 March 2023 at 12.00 noon.

You can also use the proxy form enclosed with the original notice of meeting as Appendix 4 which you can find at [www.merkur.dk/generalforsamling](http://www.merkur.dk/generalforsamling) and submit it to Merkur's Executive Secretariat by post or email:

Merkur Cooperative Bank  
Vesterbrogade 40, 1  
DK-1620 Copenhagen V  
Att. Executive Secretariat  
Email: [sikkermail@merkur.dk](mailto:sikkermail@merkur.dk)

If you decide to send the proxy form appointing the Board of Directors as your proxy by post, we must receive the form by 23 March 2023 at 12.00 noon at the latest. Remember to date and sign the proxy form, as this is a formal requirement for the proxy to be valid.

If a company wants to appoint the Board of Directors as its proxy, you can also use Appendix 4 of the notice of meeting, which you can find here [www.merkur.dk/generalforsamling](http://www.merkur.dk/generalforsamling). Documentation must be enclosed with the proxy to show that you are an authorised signatory and entitled to sign the proxy on behalf of the company.

At a board meeting to be held before the annual general meeting, the Board of Directors decides how to vote on behalf of the proxies issued to the Board of Directors.

### Appointing proxies other than the Board of Directors

As a shareholder, if you wish to appoint a party other than the Board of Directors of Merkur as your proxy, you must send the proxy form to [sikkermail@merkur.dk](mailto:sikkermail@merkur.dk).

You can use the proxy form attached as Appendix 4 to the notice of meeting – [www.merkur.dk/generalforsamling](http://www.merkur.dk/generalforsamling) – but there are no formal requirements as to the format of the proxy. However, it must be clearly stated who issues the proxy and to whom, and what the proxy covers. Also, the proxy holder's email address must be clearly stated. Finally, the proxy must be signed and dated by the shareholder issuing the proxy.

If the proxy is issued by a company or similar entity, documentation must be enclosed with the proxy to show that you are an authorised signatory and entitled to sign the proxy on behalf of the company or entity.

Proxies must be received by the Executive Secretariat by 23 March 2023 at 12.00 noon at the latest. If you have any questions about proxies, you can contact Executive Assistant Karin Svane Hansen by email at [gf23@merkur.dk](mailto:gf23@merkur.dk) or on tel. +45 6265 6744.